

# **Quality Supervisor/Sr. Quality Inspector**

**Description** The Quality Supervisor is responsible for all quality functions, including inspection and calibration. The Quality Supervisor administers the Quality Department including the Quality Management System

**Essential Duties and Responsibilities** (The following statements describe the general nature of work being performed in this job. They are not intended to be an exhaustive list of all duties. Additional duties may be assigned by management):

Plans, organizes, staffs, directs and controls the Quality Department.

Reviews quality personnel performance and establishes training needs and requirements.

Interacts with Manufacturing/Engineering to identify and correct problem areas.

Maintains ISO 9001:2015 Quality Management System.

Communicates quality issues to management.

Reviews purchase orders and drawings prior to issuance to the manufacturing floor.

Analyzes quality-oriented field complaints and customer returns to observe trends and take corrective action.

Responds to customer corrective action requests.

Performs metrology reviews of products as well as product audits

Performs First Article Inspection Reports

## **Requirements**

Capable of reading 2D drawings.

Capable of using measurement instruments.

Capable of reading, writing, and speaking English.

Capable of physical mobility including sitting, bending, twisting, standing, and lifting.

Must be able to pass a background check and drug screen.

Plastic injection molding experience a plus. Physical demands of job include but are not limited to the following:

Must be able to regularly lift and/or move up to 25 pounds

Frequently lift and/or move up to 50 pounds